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Admission & Eligibility – PGPDGM 2021-23

1. This document details the process that will be adopted for selecting candidates for admission to the Post Graduate Program in Digital Governance & Management (PGPDGM) at the Indian Institute of Management Visakhapatnam (IIMV) for the batch of 2021-23.

The admission process seeks to identify the most promising candidates for the PGPDGM batch of 2021-23 for IIMV. The Institute uses multiple parameters, such as work experience, candidates' scores in an entrance examination, performance in Personal Interview etc. to judge the suitability of candidates for the PGPDGM program. Evaluation by multiple criteria is also consistent with empirical research on recruitment and selection that shows greater efficacy of recruitment processes that uses multiple criteria. Such multiple criteria are used to arrive at a composite score for every candidate, which is used to select candidates. The remaining part of the document explains this process in detail.

2. Eligibility Criteria

The eligibility criteria for admission into the Program are as follows:

- The applicant must hold a bachelor's degree (minimum 55% marks or equivalent) that has been recognized by an authorized body in India. The Bachelor's degree obtained by the candidate must entail a minimum of three years of education after completing higher secondary schooling (10+2) or its equivalent.
- The applicant must not be more than 50 years of age as on November 24, 2021 (If the applicant is Central/State government employee, then he/she must not be more than 45 years of age as on November 24, 2021 in order to be considered for Sponsorship from NeGD, MeitY).
- The applicant needs to have a minimum of **three** years of full-time work experience at an officer or executive level or higher (Central/State government employees should have **five** years' work experience in Group A or Group B in order to be considered for Sponsorship from NeGD, MeitY); as a professional or as an entrepreneur in any industry as on November 24, 2021. Part time work experience, clerical (non-officer/non-executive) experience and apprenticeship will not be considered as eligible work experience.

- If the applicant is Central/State Government employee, then he/she should have minimum 15 years of residual service in order to be considered for Sponsorship from NeGD, MeitY.
- Applicants require a valid CAT/GMAT/GRE score to be considered for admission. Alternatively, applicants also can choose to apply for PGPDGM by opting to take the **IIMV Admission Test**, to be conducted by IIMV, on a date and time to be announced in due course. The IIMV test will be computer based proctored test that the applicant can take from a computer/laptop anywhere provided they have an Internet connection, and the device has a camera.
- For the sake of clarity, it is emphasized that candidates may opt for only ONE of the tests, namely, CAT, GMAT, GRE, IIMV Test, to apply for PGPDGM. When once a particular test is chosen, valid score of that test only (and not of others) will be considered by IIMV.

Applicants are required to ensure that the following documents are submitted along with the application form. It is emphasized that the application form will be considered to have been completed only upon submitting of all of the following documents. Incomplete applications and/or applications not adhering to the requirements specified herein are liable for rejection.

3. Documents to be submitted:

1. Copy of Government issued Photo Identity proof (Driving License/Passport/PAN Card/ Aadhar card etc.,)
2. SSC, HSC Marks sheets
3. Bachelor's Degree Marks sheet and Certificate
4. Master's Degree Certificate (if applicable)
5. Valid Test Score card (CAT / GMAT / GRE) (if applicable).
 - ✓ *Candidates applying with GMAT score should get their **GMAT** scores officially reported to the Institute using the code **NF 1-2C-25***
 - ✓ *Candidates applying with GRE score should get their **GRE** scores officially reported to the Institute using the code: **3132***
6. Work Experience letters / Last Pay-drawn Certificates (LPCs)/ Authenticated Salary Slips (First & Last) - indicating Date of joining, Date of leaving (if any) and duration of service. The work experience letters, LPCs or the Salary Slips, as the case may be, would be required for each of the employment positions served by the applicant)
7. Copy of Caste Certificate (in case of NC-OBC / SC / ST/ EWS) and PwD certificate - if applicable.

It may be noted that:

- a. NC-OBC certificate is valid for one year from the date of issue; ensure that you submit a valid certificate (valid till the date of registration to the program - January 2022).

- b. The PwD certificate must be issued by a Government hospital signed by a panel of three doctors or by a Chief medical officer (CMO) as per the RPwD Act 2016.
- c. EWS certificate should be issued by an officer of the rank of Tehsildar or above.

4. Application Process:

The application form for admission to PGPDGM 2021, will be available at <https://admissions.iimv.ac.in/pgpdgm/>. Applications to the PGPDGM can be submitted from September 08, 2021 till November 24, 2021 (5:00pm).

5. Interview Process:

Applicants will be short-listed based on their performance in CAT / GMAT / GRE / IIMV Test, as chosen by the candidate; evaluation of SOP, Technical Knowledge and Domain Experience and Professional References. Shortlisted candidates will be called for a Personal interview. The interview panel will evaluate each candidate's performance on the basis of such factors/parameters as General Awareness, Communication Skills, Quality of Work experience, Motivation, etc.

Currently employed candidates will be required to produce "No Objection Certificate" from the Competent Authority* in Part B of the application form by the stipulated date given on Institute website, indicating that they are permitted to pursue the program. Final selection will be made based on a composite score comprising the performance in CAT/GMAT /GRE/IIMV Test, Diversity, Technical Knowledge and Domain Experience, SOP, Professional References and Personal Interview scores. The composite total score will be calculated using a multi-factor model. The admission offer will be made to a certain percentage of applicants depending on the availability of seats and their satisfying a minimum cut-off on the composite score.

** For Central and State government candidates, the competent authority is their Cadre Controlling Authority.*

- 6. The information in this document is applicable only for the admissions cycle PGPDGM 2021-23 batch of IIM Visakhapatnam and therefore, no inference can be made from this document about the admissions process that will be used for future admission cycles at IIMV. The Institute (IIMV) reserves the right to change, modify or adopt any new admissions process that it deems necessary, at any point.
- 7. Any candidate who fails to participate in either IIMV Test (if applicable) or at the interview stage will be disqualified from the process.

Any dispute concerning Admissions for the PGPDGM Batch 2021-23 would be subject to the jurisdiction of the competent courts within the territorial jurisdiction of the city of Visakhapatnam only.