



IIM

भारतीय प्रबंध संस्थान विशाखपट्टणम

Indian Institute of Management Visakhapatnam

Advertisement Ref. No. IIMV/Rectt/ICSSR/01/2025 dated 26-11-2025

Indian Institute of Management Visakhapatnam invites applications from eligible candidates for the following positions on a Contract Basis under ICSSR Research Project ***“Bridging the Gender Gap in Health Financing: A Mixed-Methods Study of Insurance Utilization and Out-of-Pocket Burden among Women in India.”***

Post	Research Assistant	Field Investigator
No. of positions	01	01
Duration	6 Months (extendable based on project requirement and performance)	3 Months (field phase; extendable if required)
Department	ICSSR Sponsored Research Project	ICSSR Sponsored Research Project
Consolidated monthly emoluments	INR 30,000/- (fixed)	INR 20,000/- (fixed)

Educational Qualifications	Essential: • Master’s Degree or equivalent from a recognized university/institute with specialization in Economics/Social Sciences with a minimum of 55% marks and a strong exposure to research methodology and econometrics. • Experience in analyzing data using software tools like STATA and NVivo etc. Desirable • Prior experience of quantitative/qualitative research techniques, econometrics modelling is a plus • Prior experience as a Research Assistant/Associate/Field investigator is a plus Specific Requirement • Proficiency in spoken and written Telugu is essential for the Field Investigator position (owing to intensive fieldwork in Andhra Pradesh)
Job Profile	The Research staff will report to the Project Director/Principal Investigator, Prof. Asmita Verma. Research Assistant ➤ Assist in carrying out research projects. ➤ Literature review and gap analysis. ➤ Primary data collection through field surveys, interviews, and focused group discussion with key stakeholders.

	➤ Data scrapping and data collection from secondary sources (government reports, district plans, economic surveys, demographic surveys and previous research). ➤ Coordinating with stakeholders and local community for data collection, and field visits. ➤ Assist in preparing draft reports, delivering periodic reports, and organizing training programmes. ➤ Perform other related duties as assigned. Field Investigator ➤ Extensive travel and stay in rural/semi-urban areas of Andhra Pradesh. ➤ Identification of respondents, obtaining informed consent, and administering structured surveys. ➤ Conducting in-depth interviews/FGDs and accurate audio/field note documentation. ➤ Daily data upload using Kobo Toolbox or similar platforms and on-spot data validation. ➤ Liaison with ASHA/ANM workers, PHC staff, and village authorities ➤ Maintaining field logs and expense statements. ➤ Any other field-level task assigned by the Research Assistant / Principal Investigator.
Key Skill and Ability Requirements	• Excellent oral and written communication skills • Proficiency in Telugu language (Essential requirement for 01 Field investigator position with intensive field work) • Familiarity with data collection tools (e.g. Kobo Toolbox), data analysis software (R, STATA & SPSS), and econometric modelling. • Mature attitude with a capability to discuss coordination/ research issues with other stakeholders/ team members
Work Experience	Candidates having experience in research work or research project of similar nature are preferable.

A. Terms and Conditions:

1. **Number of positions:** As per the requirement of the research project.
2. **Nature of Appointment:** On a purely contract basis for mentioned period.

B. General:

- a. All the educational qualifications acquired should be duly recognized in law.
- b. The Institute may select and/or shortlist a suitable number of candidates to address present and/or future requirements.
- c. The Institute encourages diversity in workplace and woman candidates are encouraged to apply.
- d. Mere fulfilment of qualifications and experience does not entitle an applicant to be short-listed. The Institute reserves the right to restrict the candidates to be called for the selection process to a reasonable number, based on relevant criteria, higher than the minimum prescribed.
- e. Age and experience would be reckoned as on the closing date of applications.
- f. Candidates are advised to visit the website of IIM Visakhapatnam (www.iimv.ac.in/careers) regularly, for updates. Amendments, corrigenda (if any), will be placed on the Institute website only.
- g. The Institute will communicate only with short-listed candidates.
- h. No correspondence from applicants shall be entertained during the recruitment process.

- i. The Institute requires the selected candidates to join on the dates mentioned in the offer letter.
- j. In all matters of recruitment such as screening, shortlisting, selection., the interpretation and decisions of the relevant Committees and/or the Competent Authority of the Institute shall be final and binding.
- k. The Institute reserves the right to act and take decisions as deemed fit, in all matters relating to (i) eligibility; (ii) acceptance or rejection of the application; (iii) incomplete or incorrect information (if any) furnished by the applicant; (iv) shortlisting and selection. No request or correspondence of any kind in this regard would be entertained.
- l. The Institute also reserves the right to extend the closing date for receipt of applications; restrict, enlarge, modify or alter the requirements or recruitment process in whole or part, if such need arises, without issuing any further notice or assigning any reason thereof.
- m. Disputes (if any) shall be subject to the jurisdiction of competent courts of the city of Visakhapatnam and Andhra Pradesh.

C. How to apply:

- 1. Interested candidates are invited to fill the application using the prescribed application format, available on the website (www.iimv.ac.in/careers).
- 2. Applications should be complete in all respects. Additional sheets as needed may be used and referenced suitably.
- 3. All information furnished MUST be based on supporting documentation. Incomplete/ incorrect/sketchy and unsigned applications are liable to be rejected. Applications received in any other format will not be accepted.
- 4. Last date for receiving the application is 15.12.2025, 5PM**
- 5. Applications received after last date and time will not be considered.
- 6. The Institute is not responsible for any delay in submission of the application.
- 7. For any query and submission of the application form, please write to following.
Prof. Asmita Verma (Project Director) asmitav@iimv.ac.in