

**Indian Institute of Management Visakhapatnam**

Andhra Bank School of Business Building, Andhra University Campus, Visakhapatnam – 530 003, AP, INDIA

Tel: +91 891 2824 444 | e-mail: dacrecruit@iimv.ac.in

**Recruitment of Staff of Dr Ambedkar Chair: Position of Assistant Professor**

***[Under the aegis of the Dr Ambedkar Foundation established by***

***the Government of India under the aegis of the***

***Ministry of Social Justice and Empowerment]***

**REF. NO. IIMV/HR/R/AP&DF/1/2024 DATED 3 Jan 2024**

**APPLICATION FORMAT**

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| **Application for the position of: Assistant Professor**  Space for photo   1. Please be guided by the provisions of the Chair Professor Scheme (Revised in 2021-22) of the Dr Ambedkar Foundation, available on Institute’s website. 2. Please use the format given below only and provide complete data. Applications must be typed. Not hand-written. Use additional sheets as needed and reference them suitably. All information furnished must be based on supporting documentation. 3. All pages of the application and additional sheets/annexure (forming part of the application) must be duly signed (self-certified) before submission of hardcopy by post/courier. 4. At this stage of application, please DO NOT attach/submit copies of any certificates / supporting documentation, except the category certificate. Such proof would be sought later, ONLY from short-listed applicants. |

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| **1. Personal Details** |
| **Full Name (in capital letters, with surname in the end):** |
| **Date of Birth (dd/mm/yyyy):** |
| **Contact Address with PIN/Zip Code:**  **Contact Phone Number: E-mail:** |
| **Gender: Nationality: Marital Status:** |
| **Whether Overseas Citizen of India?** |
| **Category:**  ☐SC ☐ ST ☐ NC-OBC ☐ Differently abled Person ☐ EWS ☐ GENERAL |

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| **2. EDUCATIONAL QUALIFICATIONS** (in reverse chronological order): | | | | | | | | |
| S.  No. | Examination | Title of the Degree/  Diploma | University/  Institution | Main  Subjects | Year of Passing | % of Marks or  CGPA | Class /  Division | Distinctions  (if any) |
| 1. | PhD |  |  |  |  |  |  |  |
| 2. | NET/SLET/SET |  |  |  |  |  |  |  |
| 3. | Post-Graduation  (Master’s Degree/Diploma) |  |  |  |  |  |  |  |
| 4. | Professional Qualification:  *[Other than (3) above. Please specify]* |  |  |  |  |  |  |  |
| 5. | Graduation:  (Bachelor’s Degree) |  |  |  |  |  |  |  |
| 6. | Higher-Secondary /  Class XII: |  |  |  |  |  |  |  |
| 7. | Matriculation /  Secondary School / Class X: |  |  |  |  |  |  |  |

Notes:

1. All qualifications must be duly recognized.
2. If CGPA, both acquired and max. possible CGPA should be mentioned.
3. If CGPA, percentage equivalence should be quoted.

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| **3. TOPIC OF PhD/ EQUIVALENT** |
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| **4. FULL TIME WORK EXPERIENCE** (in reverse chronological order): | | | | | |
| S.  No. | Employer | Duration of Service | | Designation,  Pay-level &  Academic Grade Pay  (if applicable) | Key Result Areas |
| From  (MM/YY) | To  (MM/YY) |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |

**Experience Summary:**

* 1. Total Post-PhD Teaching Experience: \_\_\_\_\_\_\_\_ years; \_\_\_\_\_ months. Break up as follows:

**Please specify Grade Pay (GP) as applicable.**

* + 1. As Assistant Professor (GP \_\_\_\_\_\_\_\_): \_\_\_\_\_\_ years; \_\_\_\_\_\_\_ months
    2. As Assistant Professor (GP \_\_\_\_\_\_\_\_): \_\_\_\_\_\_ years; \_\_\_\_\_\_\_ months

**Breakup of (a) above:**

* + 1. Teaching at bachelor’s degree level: \_\_\_\_\_\_ years; \_\_\_\_\_\_\_ months
    2. Teaching at master’s / doctoral degree level: \_\_\_\_\_\_ years; \_\_\_\_\_\_\_ months

Note: Sum (i) to (ii) should equal sum (iii) and (iv)

* 1. Post-PhD Industry experience: \_\_\_\_\_\_\_\_ years; \_\_\_\_\_\_\_\_ months
  2. Post-PhD other experience (Please specify): \_\_\_\_\_\_\_\_ years; \_\_\_\_\_\_\_\_ months.
  3. Total post-PhD work experience: \_\_\_\_\_\_\_\_\_years; \_\_\_\_\_\_\_\_ months.

Notes:

* Only full-time experience should be mentioned. Experience should not overlap.
* Only post-PhD experience details should be given.
* “Self-employment” shall not be counted as experience.
* (d) = (a) + (b) + (c)

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| **5. COURSES TAUGHT (IN THE PAST TEN YEARS)** | | | | | | | |
| S.  No. | Institution | Course Title | Level (Bachelor’s/  Master’s/Doctoral) | Year | No. of Students | No. of Teaching Hours | Students’  rating (\*)  of faculty |
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(\*) = Both obtained, and max. possible ratings should be mentioned (e.g., 3.84/5.00)

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| **6. INNOVATIONS IMPLEMENTED IN TEACHING** |
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| **7. RESEARCH PAPERS PUBLISHED IN THE PAST TEN YEARS** | | | | | | | | | | | |
| S. No. | Journal | ISSN No. | Journal Rank / Category | List /  Source for the Rank / Category | Title of the Paper | Whether first / sole author? (Yes/No) | No. of authors | Month & Year of  Publication | Vol.  No. | Issue  No. |
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| **8. INNOVATIONS IMPLEMENTED IN RESEARCH** |
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| **9. CASE STUDIES AUTHORED IN THE PAST TEN YEARS** | | | | | |
| S.  No. | Publisher | Title of the Case | Whether first/sole author? (Yes/No) | No. of authors | Month &  Year of  Publication |
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| **10. BOOKS / BOOK CHAPTERS ETC.** | | | | | | | | |
| S. No. | Title of the Book / Chapter | ISBN No. | Authored (or) Edited | Whether first/ sole author? (Yes/No) | No. of authors | Publisher | Year of Publication | Year of  Latest  Reprint |
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| **11. PAPERS PRESENTED IN CONFERENCES / SEMINARS / COLLOQUIA (IN THE PAST TEN YEARS)** | | | | | | | |
| S.  No. | Title of the Event | Title of the Paper | Whether first / sole author? (Yes/No) | No. of authors | Month & Year | Organizer | Place |
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| **12. RESEARCH PROJECTS/CONSULTANCIES TAKEN UP IN THE PAST TEN YEARS** | | | | | | | |
| S.  No. | Project Title | Whether Principal Investigator / Project Leader?  (Yes / No) | Sponsoring / Funding Agency & Value  (in INR Million) | Client  (*If different from Sponsor*) | Month/  Year of Award | Month / Year of Completion | Project Outcome |
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| **13. DOCTORAL GUIDANCE / SUPERVISION IN THE PAST TEN YEARS** | | | | | | |
| S.  No. | Institution | Name of the Scholar | Year of  Registration | Research  Topic | Your  Role | Whether PhD Awarded |
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| **14. EXECUTIVE EDUCATION PROGRAMS /WORKSHOPS/SEMINARS/CONFERENCES CONDUCTED**  **(IN THE PAST TEN YEARS)** | | | | | | | | |
| S.  No. | Type of Program / Event Conducted | Sponsor / Client  (if any) | Theme /  Title | Place | From  (Date) | To  (Date) | No. of Participants /  Delegates | Your  Role |
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| **15. ADMINISTRATIVE EXPERIENCE IN ACADEMIC INSTITUTIONS (IN THE PAST TEN YEARS)** | | | | | |
| Institution | Administrative Position Held | From  (MM/YY) | To  (MM/YY) | Major responsibilities | Notable Achievements / Significant Outcomes |
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| **16. AWARDS/ REWARDS / RECOGNITIONS / PROFESSIONAL AFFILIATIONS** | | | |
| S.  No. | Appointing / Nominating / Recognizing Body | Month &  Year | Brief details of Award / Reward / Recognition etc. |
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**17. Have you faced, in your educational and/or work career –**

**(i) Any disciplinary/penal action by the employer? YES / NO**

***(including, but not limited to extension of probation,***

***postponement of increment, demotion etc.)***

**(ii) Any action by any law-enforcement agency in India/abroad? YES / NO**

**If the answer to any of the above is “YES”, full details must be furnished.**

**18. Professional References (3); At least 2 out of the three References MUST be from academic institutions.**

**MOST IMPORTANT: References MUST be from those of Associate Professor level and above. Otherwise, such References WILL NOT be considered.**

1. <Name, Designation, Organization, E-mail ID, Mobile No.>
2. <Name, Designation, Organization, E-mail ID, Mobile No.>
3. <Name, Designation, Organization, E-mail ID, Mobile No.>

**19. Statement of Purpose (Max. 500 words):**

**20. Any other information you wish to highlight (Max. 500 words):**

**21. Declaration:**

I hereby declare that all the statements/particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also fully understand that in the event of any information furnished being found false, incomplete or incorrect at any stage, my application/candidature is liable to be summarily rejected and if I am already appointed, my services are liable to be terminated from the post, without any notice and without prejudice to any other legal/penal action that the Institute may initiate, as deemed fit.

Signature of the applicant

(Name of the applicant)

Date:

Place:

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